



King's Wood School & Nursery
Hollis Road, High Wycombe, Buckinghamshire. HP13 7UN
e-mail: schooloffice@kingswood.bucks.sch.uk
www.kingswood.bucks.sch.uk
Tel: 01494 521401

Head Teacher: Mrs J Freeman

School Nursery Admissions Process

Children are entitled to a Government Funded Nursery Education place the term after their 3rd Birthday. However, King's Wood Nursery is oversubscribed and has a long waiting list therefore a place may not be available straight away. Please feel free to apply to other settings in the area as well as King's Wood Nursery.

If you fill in and return the application form, which is available from King's Wood School Office, we will keep your child on our waiting list and let you know as soon as a place becomes available. You may telephone to find out where your child is on the waiting list but we will only contact parents when a place is available.

Children are admitted in accordance with the County Council policy on Nursery Admissions. Most of our admissions are in September, then the remaining spaces usually fill in January. April admissions are rare.

On the 31st October we will process all applications for the January starting date. All applications received after this date will be considered in a second round of allocations therefore a place may not be available. If you would like to be considered for a January place please make sure your application is in by October 31st. The same process will apply for September start dates, all applications will need to be in by 30th April.

If a child is absent for a period greater than four weeks or at the start of a new term, the place should be reallocated if it is required by another family.

Our Criteria:

1. Children who have statements of special needs that name the school have priority.
2. Children who are not with their families and are in public care or are living with other family members due to social needs.
3. Children with medical, educational or social needs supported by written evidence from an appropriate professional. These must live in the catchment area.
4. Siblings are attending the school at the time the allocations are made either living in or outside the catchment area as we understand how difficult arrangements could be for parents.
5. Children living in the catchment area of the school in age order.
6. Other children in order of age.